

**CONSENT AGENDA
October 26, 2015**

A. APPROVAL OF MINUTES

1. **SUBJECT: APPROVAL OF MINUTES DATED JULY 13, 2015**

ISSUE/PURPOSE: The above listed minutes are before the Board for approval. See TAB **B**.

B. APPROPRIATIONS

1. **SUBJECT: COUNTY FY 15 BUDGET YEAR-END CARRYOVER**

**A-FY-16-
COUNTY FY 15 BUDGET YEAR-END CARRYOVER**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2016, for the function and in the amount as follows:

100	Board of Supervisors	\$36,068
110	County Administration	\$30,824
120	County Attorney	\$1,125
130	Finance	\$10,400
152	Assessment	\$9,954
162	Treasurer – Collections	\$8,650
170	Registrar	\$11,201
180	Internal Services	\$58,000
200	Commonwealth Attorney	\$70,600
210	Circuit Court	\$3,489
220	General District Court	\$2,775
230	Juvenile & DR Court	\$854
240	Magistrate	\$364
320	Sheriff – County	\$110,311
400	General Services	\$58,448
420	Engineering & Reg. Compliance	\$104,128
540	Social Services	\$125,100
700	Parks and Recreation	\$37,887
710	Regional Library	\$41,795
800	Planning & GIS	\$8,100
810	Economic Development	\$650
	Total	\$730,723

The source of the funds for the foregoing appropriation is as follows:

Revenue Account

02 451500 Undesignated Fund Balance **\$730,723**

Said resolution appropriates amounts recommended to be carried forward for use in the current year.

ISSUE/PURPOSE: FY 15 Carry forward Requests.

JUSTIFICATION: This resolution appropriates funds remaining at June 30, 2015 for use in the current year for one-time expenses.

Departments were allowed to request funds remaining at the end of June 30, 2014 provided they met the following criteria:

- No more than 75% of the remaining departmental balance after adjusting for revenue shortfalls and one-time monies carried forward from FY 15;
- After these adjustments, the balance for carry forward must be at least \$500;
- Requests must be for one-time, non-recurring items only;
- Requests must be for only non-recurring personnel items;
- Requests will not result in future funding requests in the FY 17 budget to continue these items;
- Requests must be able to be expended or encumbered before June 30, 2016.

ACTUAL REMAINING YEAR-END BALANCE COUNTY DIVISIONS	Amount at 75%	Amount Requested	% Requested
\$1,383,033	\$1,037,274	\$730,723	70%

This resolution includes funding requests that meet the above criteria and are recommended for approval. A detailed chart is included in TAB C.

2. SUBJECT: TRANSFER TO SCHOOL CAPITAL PROJECTS

**A-FY-16-
TRANSFER TO SCHOOL CAPITAL PROJECTS**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2016, for the function and in the amount as follows:

570190	Transfer to School Capital Projects	\$702,931
--------	-------------------------------------	-----------

The sources of the funds for the foregoing appropriation are as follows:

Revenue Account

415208	Sale of Real Estate	\$147,417
451500	Undesignated Fund Balance	<u>\$555,514</u>
	Total	\$702,931

BE IT RESOLVED, That the School Capital Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2016 for the function and in the amount as follows:

660	Future School Projects	\$702,931
-----	------------------------	-----------

The sources of the funds for the foregoing appropriation is as follows

Revenue Account

451020	Transfer from the General Fund	\$702,931
--------	--------------------------------	-----------

Said resolution transfers proceeds from the sale of surplus school property. former Prices Fork Elementary School and former School Administration Building, to the School Capital Fund.

ISSUE/PURPOSE: Proceeds from sale of surplus property

JUSTIFICATION: The County closed on the old Price's Fork Elementary School sale in FY 15 and the former school administration building located on Junkin Street in FY 16. All costs associated with maintaining those properties after they were transferred to the County have been identified. Expenses incurred include utilities, grass mowing, and other repairs needed to maintain the properties while they were vacant. This resolution transfers sales proceeds net of those expenses to the School Capital Projects Fund for future projects.

Old Price's Fork Elementary	
Proceeds	\$578,835
Expenses	(23,321)
Junkin Street Building	
Proceeds	155,000
Expenses	<u>(7,583)</u>
Net to transfer	\$702,931

3. **SUBJECT: SHAWSVILLE ELEMENTARY SCHOOL
DEMOLITION (Balance in County Capital
Reserve before appropriation is \$240,866)**

**A-FY-16-
SHAWSVILLE ELEMENTARY SCHOOL DEMOLITION**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2016, for the function and in the amount as follows:

570120	Transfer to County Capital Projects	\$78,000
--------	-------------------------------------	----------

The source of funds for the foregoing appropriation is as follows:

451501	Fund Balance – Capital Reserve	\$78,000
--------	--------------------------------	----------

BE IT FURTHER RESOLVED, The County Capital Projects fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2016 for the function and in the amount as follows:

128165	Shawsville Elementary School	\$78,000
--------	------------------------------	----------

The source of funds for the foregoing appropriation is as follows:

451020	Transfer from General Fund	\$78,000
--------	----------------------------	----------

Said resolution appropriates funds from the Capital Reserve to the County Capital Projects Fund for the demolition of the former Shawsville Elementary School building.

ISSUE/PURPOSE: Shawsville Elementary School Demolition.

JUSTIFICATION: The low bid for demolition of the former Shawsville Elementary School was \$78,000. This resolution appropriates dollars from the County Capital Reserve to cover the cost of the project.

4. **SUBJECT: PLANNING GRANT – COMMUNITY
DEVELOPMENT BLOCK GRANT
PRICES FORK FOOD INITIATIVE**

**A-FY-16-
PLANNING GRANT
CDBG – PRICES FORK FOOD INITIATIVE**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2016, for the function and in the amount as follows:

801	Planning Grant	\$30,000
-----	----------------	----------

The source of the funds for the foregoing appropriation is as follows:

<u>Revenue Account</u>	
424402 Federal Grants	\$30,000

Said resolution appropriates Community Development Block Grant funds to support the Price's Fork Food Initiative.

ISSUE/PURPOSE: Grant appropriation.

JUSTIFICATION: This resolution appropriates federal Community Development Block Grant funds to be administered by the County's Planning Division to support the Price's Fork Food Initiative. Grant funding will be used to evaluating using the former Prices Fork Elementary School as a food hub, commercial kitchen, restaurant, and other food-based business use; and to plan for these uses.

5. **SUBJECT: RSVP GRANT**

**A-FY-16-
RSVP GRANT**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2016, for the function and in the amount as follows:

520	Human Services	\$3,000
-----	----------------	---------

The source of the funds for the foregoing appropriation is as follows:

<u>Revenue Account</u>	
025202-433107 Grant	\$3,000

Said resolution appropriates additional grant funds for the RSVP program from the Corporation for National and Community Service.

ISSUE/PURPOSE: RSVP Grant

JUSTIFICATION: The Retired Senior Volunteer Program received an additional one time grant fund augmentation of \$3,000 from the Corporation for National and Community Service.

6. **SUBJECT: VDOT REVENUE SHARING – PRICE’S FORK**

**A-FY-16-
VDOT REVENUE SHARING
PRICES FORK ROAD PROJECT**

BE IT RESOLVED, By the Montgomery County Board of Supervisors that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2016, for the function and in the amount as follows:

930	VDOT Revenue Sharing	\$1,000,000
-----	----------------------	-------------

The sources of the funds for the foregoing appropriation are as follows:

<u>Revenue Account</u>	
419108 Recovered Costs	\$550,000
451500 Undesignated Fund Balance	<u>\$450,000</u>
Total	\$1,000,000

Said resolution appropriates VDOT Revenue Sharing funds for the Prices Fork Road Project.

ISSUE/ PURPOSE: Price’s Fork Revenue Sharing Project

JUSTIFICATION: The County applied for FY 16 Revenue Sharing funds from VDoT to construct three turn lanes and improvements between on Price’s Fork Road between Brookfield Land and Thomas Lane. This appropriation is required before the planned development at the former Price’s Fork Elementary School can occur. The local share and VDoT’s share of the cost will be \$500,000 each. The developer has agreed to fund \$50,000 with the County funding the remaining \$450,000.

7. SUBJECT: PLANNING DEPARTMENT - LETTER OF CREDIT FOR SUBDIVISION

**A-FY-16-
PLANNING DEPARTMENT
LETTER OF CREDIT**

BE IT RESOLVED, By the Montgomery County Board of Supervisors that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2016, for the function and in the amount as follows:

800	Planning	\$75,000
-----	----------	----------

The source of the funds for the foregoing appropriation is as follows:

<u>Revenue Account</u>	
419108 Recovered Costs	\$75,000

Said resolution appropriates funds from letter of credit to the Planning Department.

ISSUE/ PURPOSE: Hogan's Retreat Subdivision.

JUSTIFICATION: A developer did not comply with requirements agreed upon with the County relating to a new subdivision. The Planning Department will use the developer's letter of credit to complete those requirements for upgrading the road to VDOT Standards.

8. SUBJECT: SOCIAL SERVICES FY 16 BUDGET RECONCILIATION

**A-FY-16-
SOCIAL SERVICES
FY 16 BUDGET RECONCILIATION**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund appropriation was reduced for the fiscal year ending June 30, 2016, for the function and in the amount as follows:

540	Social Services	(\$98,710)
-----	-----------------	------------

The associated sources of the funds are reduced as follows:

Revenue Account

State & Federal	(\$82,876)
451500 Undesignated Fund Balance	(\$15,834)
Total	(\$98,710)

Said resolution reconciles Social Services County FY 16 approved budget to State FY 16 budget.

ISSUE/PURPOSE: FY 16 Social Services Reconciliation

JUSTIFICATION: The County budget is adopted prior to the receipt of the state budget allocation for the Department of Social Services. This resolution reconciles the County FY 16 budget to the actual allocation of state funds for the department.

The FY 16 County budget for Social Services totals \$5,479,825 and the revised budget totals \$5,381,115, a difference of \$98,710. Of the revised budget, County dollars total \$1,076,404, or 20% of the total.